



# Joint Faculty of Intensive Care Medicine of Ireland

College of Anaesthesiologists of Ireland • Intensive Care Society of Ireland  
Royal College of Physicians of Ireland • Royal College of Surgeons in Ireland

## Joint Faculty of Intensive Care Medicine of Ireland

### Guidelines for Selection of Awardees and Announcement of Awards

#### 1. Introduction

Since its establishment in 2009, the JFICMI has from time to time acknowledged exceptional performance and outstanding contributions in the field of Intensive Care Medicine that have had an impact on ICM in Ireland.

As the JFICMI progressively defines and disseminates its identity across an increasingly digital environment, it has a responsibility to ensure that awards reflect its values and priorities accurately. It also may consider the need to ensure that any awards it makes are considered in the context of its strategy, its digital legacy, its reputation, and perceptions by and impacts on its wider community.

#### 2. Purpose

This document sets out the process allowing the JFICMI to recognise outstanding achievements in the fields of Intensive Care Medicine, the medical profession or patient safety as well as significant contributions made to the Joint Faculty. Specific emphasis is placed on awards through nomination, and this document outlines the process for nomination-based awards.

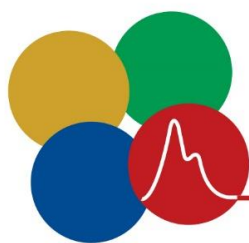
Notwithstanding this document, the basis of granting awards may change from time to time with the approval of the Board of the JFICMI.

This document does not cover Awards by Examination.

#### 3. Equal Opportunities

The JFICMI is committed to equality of opportunity in its practices. This ensures no potential awardee receives less favourable treatment on grounds of gender, civil status, family status, disability, age, religion, sexual orientation, or race (nationality or ethnic origins).

All awards are granted based on candidates' relevant qualifications, merits, suitability, and the requirements of the relevant award.



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### 4. Award Type

Awards under the scope of this document are through invitation and nomination, or for service to the JFICMI. The list of awards will vary over time and this document outlines the awards and conditions associated with the granting of these awards.

### Fellowship Award

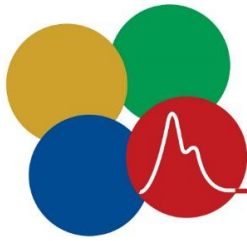
#### Joint Faculty of Intensive Care Medicine of Ireland Honorary Fellowship

This is the highest award that can be conferred by the JFICMI. The Dean of the JFICMI along with the Board of the JFICMI may consider eminent individuals for the award who have given outstanding service to the specialty of intensive care medicine over many years and may be renowned internationally.

The award is however not restricted to doctors practicing in the field of intensive care medicine. Anaesthesiologists, clinicians from other medical specialties, scientists working on non-medical areas and leaders of industry whose work has advanced our understanding of intensive care medicine and generally raised the profile of our discipline may be considered for Honorary Fellowship. The award is generally made annually and usually there are no more than three recipients at a time.

### 5. Regulations

- 5.1. Nominations may be made by any member of the Board of the JFICMI. Each nomination must be supported by a second Board member.
- 5.2. The JFICMI will not communicate with nominees until the nominations have been shared with and approved by the Board. Until this approval has occurred, the selection of potential nominees will be confidential.
- 5.3. Nominees turned down by the Board will not receive any communication from the JFICMI, but the nominators will be informed of the Board's decision.
- 5.4. The Dean will issue a call to the Board of JFICMI for nominations for Honorary Fellowship Awards each year by 1<sup>st</sup> December.
- 5.5. Nominations are to be submitted via e-mail (to [jficmi@coa.ie](mailto:jficmi@coa.ie)) on the Nomination Form in Appendix 1 of this document, no later than 15<sup>th</sup> January each year.
- 5.6. Criteria recommended when considering the suitability of an individual for an JFICMI Honorary Fellowship would include:



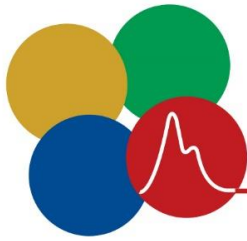
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- High office held by nominee such that JFICMI or the profession will benefit from awarding this Honorary Fellowship
  - Nominee has made contributions that go above and beyond the expectations of the roles and positions held
  - Nominee has extensive and impactful publications in their field of expertise
  - Nominee has demonstrated excellence in relevant field of endeavour over a period no less than 10 years
  - Where a nominee is outside of the medical profession, their role should be one of distinction, excellence and importance within their professional domain, with contributions that have achieved international recognition and impact
  - Nominee espouses the values of the Joint Faculty of Intensive Care Medicine of Ireland in their work
- 5.7. The previous receipt of an honorary award does not preclude a further nomination for a different award
- 5.8. The following are not recognised as criteria for nomination:
- Long service awards
  - On retirement
- 5.9. The Board of JFICMI will review the nominations and complete due diligence in line with Section 7 of this document and make every reasonable effort to confirm that there are no concerns regarding the nominees' alignment to the values of JFICMI.
- 5.10. Nominations will be reviewed by a 2 additional elected Board members selected by the Dean. These recommendations will be forwarded to the Dean who will inform the Board for consideration no later than 28<sup>th</sup> February each year.
- 5.11. The Dean will seek ratification of awardees by the Board. If unanimous ratification by the Board is not achieved the recommendation will be declined.
- 5.12. The Dean will contact the nominee(s) where award by invitation is being considered. Once the nominee(s) has/have accepted in writing the proposed award, the Dean will inform the Board. This information will be communicated by the Dean to the Council of the CAI at its next meeting.
- 5.13. A formal invitation to the Awards ceremony of the CAI will be issued by the CEO office of the CAI at least two months in advance to allow for adequate attendance scheduling by the awardee
- Conferring ceremony of trainees (June)
  - Annual Scientific Congress (May)
- 5.14. All awards are lifetime, unless revoked.

## 6. Awarding and Ceremony

- Names of award winners will be published on the JFICMI website
- Academic award winners will receive a certificate
- Academic awards will be conferred at the annual conferring ceremony



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- Honorary fellowships will be conferred at either the annual Awards Ceremony or the Annual Scientific Congress.
- Lecture based awards will be awarded on the date of delivery of that Lecture

### 7. Due Diligence of Grantee

As the JFICMI progressively defines and disseminates its identity across an increasingly digital environment, it has a responsibility to ensure that awards that it chooses to make reflect its values and priorities accurately. It also may consider the need to ensure that any awards it makes are considered in the context of its strategy, its digital legacy, its reputation, and perceptions by / impacts on its wider community.

The following sources will be consulted to confirm the awardee meets the requirements of the JFICMI:

- Medical Council – confirm no known or pending sanctions by Medical Council
- Social Media – confirm no known negative activism
- Professional bodies for non-medical nominations – confirm no known or pending sanctions or concerns of fitness to practice

### 8. Feedback to Nominators and Council

Following the nominations process, the 2 elected Board members that consider a nominee will communicate to the Board on the decisions regarding nominations where a nominee is deemed not selected as part of the annual awards selection process.

### 9. Revocation of Awards

While careful consideration will be given to ensure that the nomination and selection of awardees aligns with the values of the JFICMI, there may be an unforeseen and very occasional reason to revoke an award. In such situations the Board of JFICMI may take this decision at its discretion and communicate it in writing to the awardee and make such decision publicly available. The Board of JFICMI's decision will be final.

### 10. Contract of Employment

No award entitles the awardee to a contract of employment with the CAI or JFICMI.



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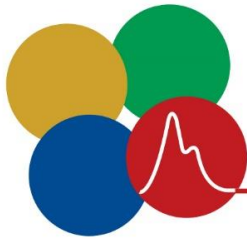
### 11. Data Protection

The JFICMI complies with the provisions of the Data Protection Acts 1988 – 2018. A candidate's data are retained for no longer than is necessary and only for the purpose(s) for which it was obtained.

### 12. Cross References

When considering this process, the following other JFICMI processes/guidelines should be consulted:

- JFICMI Examination regulations (2024)
- National Standards for Adult Critical Care Services (2024)
- JFICMI Higher Specialist Training in ICM (2024)



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## Appendix 1

### Nomination Form JFICMI Award

Version: 1.0 2023

An editable version of this form is available on request from the Awards Board and on the Members Portal of the College Website

Section 1: Nomination: To be completed by Nominator 1 and Nominator 2	
Two Fellows in good standing with the Joint Faculty of Intensive Care Medicine of Ireland are required to support the nomination	
Name of Nominator 1:	Email:
	Address:
	Phone:
	Medical Council No:
Name of Nominator 2:	Email:
	Address:
	Phone:
	Medical Council No:
Section 2a: Nominee Details: To be completed by Nominator 1 and Nominator 2	
Please complete the following details of the Nominee	
Name of Nominee	Nationality
	Email:
	Contact Address:
	Phone:
	Medical Council No (where relevant):
Position currently or previously held:	
Titles/Qualifications held:	
Proposed Award:	
Proposed Year of Award:	



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## Section 2b: Nomination Supporting Information: To be completed by Nominator 1 and Nominator 2

State your reasons to support the nominee's application for the proposed award. Please detail the nominee's outstanding achievement(s) reached, evidence of distinction, excellent and/or importance in the area of intensive care medicine or in their field of expertise (Max 1800 characters)

Please provide a summary of the contributions made by your nominee to support this nomination and outline how these contributions align with the values of the Joint Faculty of Intensive Care Medicine of Ireland.

Additional documents submitted to support this nomination

Please list document titles

## Section 3: Signatures

By signing this form, you are declaring that, to the best of your knowledge, the information is accurate, and that the nominee is eligible to be considered for Honorary Fellowship of the Joint Faculty of Intensive Care Medicine of Ireland

Nominated by –  
please sign

Date:

Current Role:

Seconded by –  
please sign

Date:

Current Role:

Nomination Form to be sent to [jficmi@coa.ie](mailto:jficmi@coa.ie)

## Section 4: Award Checklist: To be completed by 2 Additional JFICMI Board Members

Additional Board members Due Diligence check

Enter sources checked

By completing this section, you are confirming that there no known sanctions against the nominee's registration with the Medical Council, or whether they are currently before any fitness to practice inquiry with the Medical Council.

Any previous JFICMI/CAI Awards?

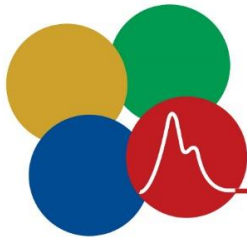
Date Submitted to Dean/ Board for review

Board's Final Decision

**Award**

**Decline**

Date



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Section 5: Review and Signoff by Dean	
Name	Date